



OPERATIONAL PLAN STANDARD 7 – HEALTH
Supporting Documentation S7.3 Sick Child Policy and Procedure

Parents are asked not to bring their child(ren) to Nursery if they are unwell; it is unfair on the ill child as well as the other children in the setting. However, Kaleidoscope Nursery fully understands the demands on working parents and will, if medical advice has been sought, take a child if the parent feels they are well enough to attend (see our Medication Policy & Procedure).

Where a child starts to feel ill at Kaleidoscope Nursery, the following procedure should be followed:

- Identify the cause of the child feeling unwell (feeling hot, being sick, loose stools, rash etc.)
- Take the child's temperature
- Clarify that the combination of symptoms does not constitute an emergency situation – see Emergency Procedure
- Attend to the child's immediate needs (put them to bed/give them water/take layers of clothing off/wrap them in a blanket etc)
- Call the child's first contact on their Emergency Contact list on all available numbers
- Outline the situation on the telephone giving as much information as possible. Although it is hoped that the child will be taken home, the Nursery fully understands the demands of working parents. We will be as accommodating as possible but if the child is really ill then their parents will be asked to come and collect their child.
- Where a child could have an infectious disease, try and keep them away from other children for as much as possible while they are awaiting collection and follow the Infection Control procedure.

If a child is unable to attend Nursery for any reason, parents should telephone or email the Nursery as early as possible to advise them of the situation. Where a child fails to turn up, then a same-day call-back is in operation.

If the child has an infectious illness, such as Chickenpox, Measles, Mumps, Rubella, Meningitis, Hepatitis, and/or fevers of 101°F/38°C or over, parents are requested to contact Nursery and follow the advice given by their doctor about the incubation and exclusion period.

It is the policy of Kaleidoscope Nursery that any child who has contracted any communicable disease, must have been clear of that disease for a minimum of 48 hours before returning to Nursery. At least 48 hours must have elapsed since a child's last attack of vomiting and/or diarrhoea before they can be re-admitted to the Nursery. The same rule applies for all staff. The staff must be convinced that the child has returned to good health before re-admitting them to Nursery sessions. Staff may, at their discretion, refuse re-admission until clearance has been obtained from a medical practitioner.

The Nursery is not permitted to administer prescription medicines to children unless a course of treatment has been prescribed for them directly. Medication must be clearly labelled with the name of the child and will be stored out of reach of all children. Written information will be required from the parents giving clear permission of the dosage and administration instructions for a member of staff to follow. When the medication is administered, the details will be recorded on our records and also in the child's Dayshare for parent's information. The procedure will be witnessed and counter-signed by a second member of staff.

Where a child has been absent from nursery due to illness, it is vital that protocol is followed with regard to re-admitting them. At Kaleidoscope Nursery we adhere to the Health Protection Agency's Guidance on Infection Control in Schools and other Childcare Settings, which is found in the Infection Control folder. The table in the front of the folder gives the guidance for exclusion and incubation periods. We also refer to the online Public Health Unit Spotty book.

EVERY CHILD MATTERS

***BE HEALTHY *STAY SAFE *ENJOY AND ACHIEVE *MAKE A POSITIVE CONTRIBUTION *ACHIEVE ECONOMIC WELL-BEING**

Safeguarding and Promoting Children's Welfare

POLICY REVIEWED 31.10.19 CC/SB/STAFF TEAM



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Notifiable Disease:

If staff at Kaleidoscope Nursery have reason to believe that a child is suffering from a notifiable disease, then they will inform the management team, who, in turn, will inform Ofsted and act on any advice given by the Health Protection Agency.

Cleaning and Clearing after Accidents:

When dealing with spills of blood, vomit, excrement or other bodily fluids, gloves will always be used. Any items used in the cleaning process will be disposed of into tied carrier bags and then placed in the outside yellow waste bin. The floor and any other affected surfaces will be disinfected using a disinfectant cleaner, diluted according to the manufacturer’s instructions.

Clothing:

Items of clothing contaminated with body fluids will be thoroughly rinsed in hot water, before being bagged and returned to parents to deal with as they see fit. Spare items of clothing are available at Nursery if a child’s own spare set has been used or forgotten. Spare clothes given out should be noted via Dayshare.

Emergency Treatment Procedure:

It is Nursery policy, as part of the Registration Procedure that all new parents complete the Parental Permission Form. In one section, they must sign to give permission for their child to receive emergency treatment if necessary.

Headlice Procedure:

Based on updated information and research from Public Health, Dorset Early Years and the Local Health Authority:

- No exclusion is enforced.
- The child’s parent will be informed if any live lice are found and we will request they treat their child immediately.
- Notices will be sent to parents when there is an outbreak of headlice
- Parents found not to be treating their children’s hair for nits after repeated requests, may be considered to causing neglect to their child/children.

Following an outbreak of head lice, children with hair that is longer than shoulder length must tie their hair back. Staff and students are advised to wear long hair tied back to minimise the spreading of lice.

Cross-Reference to Other Policies:

In order to complete our commitment to Safeguarding, this policy runs alongside the policies and procedures, as set out below:

Admissions Policy	S2.1
Cleaning Policy and Procedure	S7.6
Emergency Procedure	S6.7
Health and Safety Policy and Procedure	S7.1
Medication Policy and Procedure	S7.2
Risk Assessments	SEE STANDARD 6 – SAFETY S6.20 - S6.29
Safeguarding Children Policy and Procedure	S13.1

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